

Template Version: Error! Unknown document property name.

WPS  
Divisional Report by Unit

Date: "Run date"

Division Number and Description

Unit # and Description

Staff full Name, Badge Number	Date, Shift Start Time	Date, Shift End Time	Total Hrs worked	Hrs Reconcile	Status
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HrsSubtot:                      HrsSubtot-Recon.: +/-

Unit # and Description

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HrsSubtot:                      HrsSubtot-Recon.: +/-

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HrsSubtot:                      HrsSubtot-Recon.: +/-

Hrstotal:                        Hrs-Recon. total: +/-

Sample- Sorted by Division, Unit and Employee Last Name